

### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general:	Budget
Directorate:	Own Resources, Evaluation and Financial
	Programming
Unit:	Control of Traditional Own Resources and Assistance
	to the Candidate Countries
Head of Unit:	Jose Madeira
Telephone:	+32 2 29 65 440
Number of available post:	1
Category	Administrator (AD)
Suggested taking up duty:	4th Quarter 2014 <sup>1</sup>
Suggested initial duration:	2 year(s) <sup>1</sup>
Place of secondment:	Bruxelles
<b>Specificities:</b>	□x None / □ COST-FREE
	This vacancy notice is also open to
	☐ the following third countries:
	☐ the following intergovernmental organisations:

### 1 Nature of the tasks:

The main task of the unit "Control of traditional own resources and assistance to candidate countries" is the verification of Member State's compliance with Community requirements for the correct, complete and timely collection of traditional own resources (mainly customs duties collected by Member States' customs authorities) that are made available for financing the EU budget.

This post offers an excellent opportunity to become familiar with the EU's financing and in particular with the system of traditional own resources.

The national expert will take part in the unit's monitoring of Member States' recovery of traditional own resources. The job includes the participation in the examination of individual cases, preparation of Commission's positions and their administrative and financial follow-up, as well as the preparation of general analysis and reports on the recovery of traditional own resources Moreover, s/he will also have the possibility to work in other areas of the unit, e.g. assisting in the on-the-spot inspections to Member States and in the follow-up of the Court of Auditor's findings concerning traditional own resources. The job involves frequent contacts with other Commission services and Member States' representatives.

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

## 2 Main qualifications:

### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties.
   An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

#### b) Selection criteria

- diploma:

The candidate should have a university degree (preferably in law, economics or finance).

- professional experience:

Solid work experience in the customs field with good knowledge of the Community customs procedures and provisions, and, preferably also some experience in debt recovery. The candidate should also have good interpersonal skills to support team working and be at ease working in an international, multicultural organisation. Excellent drafting skills are needed for the job.

- language(s) necessary for the performance of duties:

The candidate needs to be able to work in a fully operational manner either in English or French and preferably should have at least a passive knowledge of the other of these languages.

### 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

### 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil">http://ec.europa.eu/civil</a> service/job/sne/index en.htm.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.

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### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Communications Networks, Content and Technology **Directorate: Electronic Communications, Networks and Services** I Init• **Broadband Head of Unit:** Anna Krzyzanowska **Telephone:** +32 2 29 87246 Number of available post: Category Administrator (AD) Suggested taking up duty: 3 quarter 2014<sup>1</sup> **Suggested initial duration:**  $2 \text{ vear(s)}^1$ Place of secondment: Bruxelles **Specificities: ☒** None / ☐ COST-FREE This vacancy notice is also open to the following third countries: the following intergovernmental organisations: EBRD, KFW, WB, CDC, CDP

### 1 Nature of the tasks:

### **Primary responsibilities:**

**Regional broadband policy:** Under the supervision of a Commission official assist in coordinating the position of the DG on questions relating to regional aspects of broadband policy and the use of European Structural and Investment Funds (ESIF) for broadband/ICT in countries of responsibility, drafting of partnership agreements and operational programmes and/or monitoring of ESIF implementation in broadband/ICT.

**Economic/financial analysis:** Producing analysis on economic and/or financial topics of relevance to the sector in support of Commission initiatives or as basis for management decisions on policy and strategy.

**Internal deliverables:** Contributing to internal deliverables such as briefings, speeches, presentations and concept papers on EU broadband and telecoms policy.

## Additional / optional tasks

- Implementation of EU financial instruments: Tasks related to the implementation of EU financial instruments for broadband, notably the EU Project Bond Initiative: Pilot Phase (PBI) and the Connecting Europe Facility (CEF). Responsibilities involve the management of the cooperation with financial partner institutions, developing and updating the intervention logic of instruments and assignments linked to on-going execution.
- **Investor liaison:** Managing the relationship of the Directorate with relevant stakeholders in the financial community such as industry analysts, infrastructure investors and promotional banks, in particular by preparing management participation in relevant conferences and meetings.

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### 2 Main qualifications:

### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment:
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

### b) Selection criteria

- an university degree in economics or business administration, preferably with some coverage of finance, passed at a respectable standard
- professional experience: at least three years of experience in telecoms and broadband policy, acquired in a national administration or National Regulatory Authority
- either a basic understanding of finance and some previous exposure to assignments with a financial dimension or experience with the design/implementation/management of EU funds
- excellent drafting skills
- language(s) necessary for the performance of duties: excellent command of English and at least one other official EU language, other languages are considered an asset

## 3 Submission of applications and selection procedure

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Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage.

Candidates will be informed of the follow-up of their application by the unit concerned.

## 4 Conditions of the secondement

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http://ec.europa.eu/civil\_service/job/sne/index\_en.htm.

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### 5 Processing of personal data

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http://ec.europa.eu/dgs/personnel\_administration/security\_en.htm.

Information on data protection for candidates to a JRC post is available on <a href="http://ec.europa.eu/dgs/jrc/index.cfm?id=6270">http://ec.europa.eu/dgs/jrc/index.cfm?id=6270</a>.



### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general:	CONNECT - Communications Networks, Content &
	Technology
Directorate:	D- Cooperation
Unit:	1 – International
Head of Unit:	Eddy Hartog
Telephone:	+32 2 299 00 84
Number of available post:	1
Category	Administrator (AD)
Suggested taking up duty:	November 2014 <sup>1</sup>
Suggested initial duration:	1 year(s) <sup>1</sup>
Place of secondment:	Brussels
Specificities:	X None /  COST-FREE
	This vacancy notice is also open to
	☐ the following third countries:
	☐ the following intergovernmental organisations:

### 1 Nature of the tasks:

- Contribute to strategy and policy development in the area of Internet Governance
- Support the coordination on Internet Governance with Member States and within the institutions in order to facilitate a coherent message in the international arena
- Analyse current developments in relation to organisations involved in Internet Governance processes
- Prepare positions of the Commission in the context of the evolution of ICANN and the IANA functions
- Contribute to the follow up of the Commission Communication on Internet Policy and Governance of February 2014 and the NetMundial statement of April 2014
- Support the work of the Commission in the area of the IGF and related activities like EuroDig through preparation of analysis

## 2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as

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described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;

• Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

#### b) Selection criteria

- diploma: university diploma or equivalent
- professional experience:
  - good understanding of the functioning of the Internet;
  - knowledge about and experience in Internet Governance policy processes;
  - solid experience in direct interaction with relevant Internet organisations;
  - experience in cooperating within the EU on Internet Governance issues;
  - experience in representing governmental positions in multi-stakeholder environments;
- language(s) necessary for the performance of duties: the SNE must have knowledge of two community languages; for the execution of the duties the knowledge of English is required.

### 3 Submission of applications and selection procedure

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## 4 Conditions of the secondment

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## 5 Processing of personal data

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### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: COMPETITION

Directorate: Markets and cases IV: Basic industries,

Manufacturing and Agriculture

Unit: COMP.E.1 Antitrust - Pharma and Health Services

Head of Unit: Henri PIFFAUT Telephone: +32 2 2988343

Number of available post: 1

Category Administrator (AD)
Suggested taking up duty: 4th quarter 2014<sup>1</sup>

Suggested initial duration:
Place of secondment:
Specificities:

1 year<sup>1</sup>
Bruxelles
None

#### 1 Nature of the tasks:

We are the Pharma and health unit responsible for the enforcement of EC competition law (antitrust) to the pharmaceutical sector. Our main focus is now to develop leading precedents for this sector that is of great importance for consumers and public budgets. Many of the cases are at the crossroad of competition law and intellectual property rights and therefore intellectually very stimulating. In addition we are contributing to the policy discussions following the conclusion of the sector inquiry. While we are a hard working team, we also care about our very pleasant work environment.

The work involves frequent contacts with companies and their legal and economic advisors, national authorities and other Commission services, and therefore also requires good communication skills. The official will furthermore have the opportunity to participate in horizontal policy and practice development projects within the specific areas covered by the unit.

### 2 Main qualifications:

We are looking for a national official with prior antitrust experience, ideally an outstanding lawyer or economist with some knowledge about the pharmaceutical sector, but we are open to other qualified applications. The new colleague will be responsible for handling investigations and other matters attributed to him/her. In the case-related work the colleague will be responsible for all stages of an investigation from creation to its conclusion. We

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often work in teams across different educational and national backgrounds, which requires openness, flexibility and a good sense of humour.

### a) Eligibility criteria

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- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties.
   An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

#### b) Selection criteria

- diploma: As indicated a university degree or equivalent in law and/or economics enabling the candidate to deal with complex competition law issues would be ideal, but we are also open to candidates with a background in natural sciences, if it is accompanied with an openness to legal and economic questions.
- professional experience: Professional experience in the field of competition policy, preferably in antitrust, is essential to be operational quickly. She/he should also have good analytical and drafting skills, a strong sense of initiative and the ability to work both autonomously and in a team.
- language(s) necessary for the performance of duties:

A very good command of English – orally and in writing – is essential. Good knowledge of French would be useful. Knowledge of other languages will be an advantage.

### 3 Submission of applications and selection procedure

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### 4 Conditions of the secondment

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### 5 Processing of personal data

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### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general:	COMPETITION	
Directorate:	G4	
Unit:		
Head of Unit:	Zsuzsanna JAMBOR	
Telephone:	+32 2 298.74.36	
Number of available post:	1	
Category	Administrator (AD)	
Suggested taking up duty:	First quarter 2015 <sup>1</sup>	
Suggested initial duration:	$\dots$ year(s) <sup>1</sup>	
Place of secondment:	Brussels	
<b>Specificities:</b>	<b>⊠</b> None / □ COST-FREE	
	This vacancy notice is also open to	
	☐ the following third countries:	
	☐ the following intergovernmental organisations:	
	<u> </u>	
1 Nature of the tasks:		
The case officer will be primarily responsible for anti-cartel casework, but will also participate in the		

The case officer will be primarily responsible for anti-cartel casework, but will also participate in the development of horizontal policy issues. In applying the competition rules of the Community, he/she deals with every stage of the procedure from the beginning of the investigation to final decision. The treatment of immunity/leniency applications is an important task within the cartel procedure. If decisions should go to Court, he/she will assist the Legal Service in defending them. The work involves a high individual responsibility in determining the facts and the assessment thereof. It is carried out in teams and involves extensive contacts with companies, their legal advisors, Member States and competition authorities of third countries. He/she should accomplish his/her tasks within appropriate time limits in close co-operation with other case team members under the supervision of the Case Manager.

## 2 Main qualifications:

a) Eligibility criteria

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eliminated from the selection process.

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  knowledge of another EU official language to the extent necessary for the performance of the duties.
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  Community language necessary for the performance of his duties.

#### b) Selection criteria

- diploma:

The candidate should ideally have a background in law/economics with knowledge of the core principles in the field of competition policy.

- professional experience:

The candidate should have good analytical and drafting skills, a sense of initiative and the ability to work both autonomously and in team.

- language(s) necessary for the performance of duties:

Very good knowledge of English is required. Any other languages would be a plus.

### 3 Submission of applications and selection procedure

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## 5 Processing of personal data

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Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

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### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Education and Culture

Directorate:

Unit:
B2 - Vocational training and adult education; Erasmus+
Sector:
B2.001 - Adult learning and continuing vocational education

Head of Unit: Ms Dana-Carmen BACHMANN

Telephone: +32 2 29 91277

Number of available post: 1

Category Administrator (AD)
Suggested taking up duty: 1st quarter 2015<sup>1</sup>

Suggested initial duration:
Place of secondment:

2 year(s)

Brussels

Specificities: This vacancy notice is open to:

X European Union Member States' candidates only

### 1 Nature of the tasks:

The Unit 'Vocational training and adult education, Erasmus+' is seeking an experienced and dynamic colleague to contribute to the development of European policies in the fields of adult learning and vocational education and training.

The ET2020 strategy and the Renewed European Agenda for Adult Learning will be the policy background for the work. The post offers a unique opportunity to follow and contribute to policy developments and processes at EU level involving the Commission, Council and the European Parliament and a broad range of stakeholders, etc.

The selected colleague will:

- develop and implement a knowledge management strategy for the Adult Learning sector of the
  unit, to include: the identification, analysis and marshalling of policy-relevant knowledge and
  information in the field of adult learning in order to provide a coherent and accessible source for
  colleagues; making most effective use of the knowledge generated through the Commission's
  activities in this field (such as policy debates, Working Groups, commissioned studies, funded
  projects, etc.);
- work in the area of vocational and non-vocational adult learning and the socio-economic and individual benefits of adult learning, notably aspects such as financing and quality, effective partnerships at local level and development and training of adult educators;
- provide support to the ET2020 Working Group on adult learning (notably by assisting with the organisation of meetings, peer learning/reviews activities, webinars etc.);
- contribute with his/her competences, skills and expertise to the implementation of the Unit's work programme in cooperation with colleagues and through inputs to various internal/external working groups, studies, reports, briefings and meetings, as well as through gathering and

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

analysing information on Member States' education and training systems;

 generate and keep up to date standard briefings, speeches and presentations on adult education policy.

## 2 Main qualifications:

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, candidates who do not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD,
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment:
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties.
   A SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.
- b) Selection criteria
- diploma: Relevance of the diploma to work on EU policies in the field of education and training.
- professional experience and expertise: relevance of the experience and expertise at the national level in the field of education and training, in particular adult education and/or vocational education and training; proven experience and competences to identify and synthesise policy-relevant research findings, analyse policies; synthesise information and communicate them concisely and clearly; proven experience with successfully dealing with wide range of stakeholders, excellent drafting skills, good communication and presentation skills both orally and in writing; proven ability to work in multilingual and multicultural teams. Excellent ICT skills.
- language(s) necessary for the performance of duties: Excellent communication skills in English and/or French; excellent drafting skills in English. Ability to use other EU-languages will be an asset.

## 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German only to the **Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

## 4 Conditions of the secondment

The secondment will be governed by **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil\_service/job/sne/index\_en.htm">http://ec.europa.eu/civil\_service/job/sne/index\_en.htm</a>.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Except for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

#### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.

To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on <a href="http://ec.europa.eu/dgs/personnel administration/security en.htm">http://ec.europa.eu/dgs/personnel administration/security en.htm</a>. Information on data protection for candidates to a JRC post is available on <a href="http://ec.europa.eu/dgs/jrc/index.cfm?id=6270">http://ec.europa.eu/dgs/jrc/index.cfm?id=6270</a>.



### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate General: DG Education and Culture

Directorate: C: "Higher Education and International Affairs; Erasmus+"
Unit: C.2: "Higher education and innovation; entrepreneurship; EIT"

Head of Unit: Lucia RECALDE LANGARICA

Telephone: +32 2 29 91281

Number of available post:

Category Administrator (AD)

Suggested taking up duty: 1st quarter 2015<sup>1</sup>
Suggested initial duration: 2 years<sup>1</sup>

Place of secondment: 2 years

Brussels

**Specificities:** This vacancy notice is open to:

**European Union Member States' candidates only** 

## 1 Nature of the tasks:

One of the missions of the unit is to develop and promote innovative University-Business cooperation models, notably Knowledge Alliances, under the new Programme Erasmus+ as well as new policy initiatives for a more entrepreneurial higher education. The Seconded National Expert (SNE) will deal with various aspects of policy-making in relation to Innovation in Higher Education.

The main responsibilities are to:

- Follow up, assess and analyse policy activities within EAC/C/2 and other Directorates General in the area of Innovation in Higher Education;
- Monitor and promote the quality and pertinence of proposals in the area of Innovation in Higher Education and contribute to the development of new policies and strategies in this area;
- Contribute to the coherence of new policy development activities and / or their implementation with the political objectives and priorities of the Commission.
- Draft policy reports, briefings, speeches, replies to parliamentary questions and queries from citizens;
- Make presentations to stakeholder and visitor groups;
- Contribute to the organisation of meetings, working groups, seminars, conferences and fairs.

<sup>&</sup>lt;sup>1</sup> These mentions are provided on an indicative basis only (Art.4 of the SNE Decision).

### 2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment:
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.
- b) Selection criteria
- diploma: University degree of at least Bachelor level
- professional experience: At least 4 years
- language(s) necessary for the performance of duties: As DG EAC works mainly in English and French, an excellent knowledge, written as well as oral, of English is essential. Competency in French would be an advantage

## 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<a href="http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae">http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae</a>) only to the Permanent Representation to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

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## 4 Conditions of the secondment

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Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

### 5 Processing of personal data

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Information on data protection for candidates to a JRC post is available on: <a href="http://ec.europa.eu/dgs/jrc/index.cfm?id=6270">http://ec.europa.eu/dgs/jrc/index.cfm?id=6270</a>



### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Education and Culture
Directorate: E – Culture and creativity

Unit: E3 - Creative Europe programme - MEDIA

Deputy Head of Unit: Matteo Zacchetti

Telephone: +32 2 295 27 83/ + 32 2 299 78 51

Number of available post:

Category
Suggested taking up duty:

Administrator (AD)

1st quarter 2015<sup>1</sup>

Suggested initial duration: 2 years<sup>1</sup>
Place of secondment: Brussels

Specificities: This vacancy notice is open to European Union Member States'

candidates only

#### 1 Nature of the tasks:

Contribute to the implementation of the Creative Europe - MEDIA Programme (including supervision of the activities of the Education, Audiovisual and Culture Executive Agency) and to other initiatives of the Unit contributing to the promotion of the diversity and competitiveness of the European audiovisual industries.

Under the supervision of a Commission official and based on the experience gained through the programme, to contribute to the evaluation and development of Community policy in the field of support for the audiovisual sector, at all stages including studies, Commission initiatives and interinstitutional processes, as well as in respect of implementation and follow-up.

## 2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

- b) Selection criteria
- diploma: Higher Education Diploma
- professional experience: experience in the audiovisual sector; experience in programme management and policy development
- language(s) necessary for the performance of duties: English essential. French and German very useful but not essential. Other languages useful but are not essential.

### 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

### 4 Conditions of the secondment

The secondment will be governed by the Commission Decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on :

http://ec.europa.eu/civil\_service/job/sne/index\_en.htm.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

#### 5 Processing of personal data

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### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Economic and Financial Affairs (DG ECFIN)

**Directorate: D-** International economic and financial relations,

Unit: global governance

1 - Candidate and pre-candidate countries

**Head of Unit:** Carole Garnier **Telephone:** +32 2 29-94358

Number of available post: 1

Category

Administrator (AD) Suggested taking up duty: 4th quarter 2014<sup>1</sup>

**Suggested initial duration:**  $2 \text{ year(s)}^1$ Place of secondment: Bruxelles **Specificities:** None

#### Nature of the tasks:

- Pre-accession economic and fiscal surveillance (including structural reforms)

Responsibilities will initially be focused on horizontal analytical work covering important policy issues relevant for all enlargement countries, such as growth and external competitiveness, the functioning of labour markets, macro-financial stability and others, mainly with a view to effectively support the main strands of work in the unit, which are 1) annual assessments of progress made towards meeting the Copenhagen economic criteria for EU membership in the framework of the Commission's Enlargement Package; 2) annual assessments of the country's multi-annual economic and fiscal programme; 3) monitoring of economic, fiscal, structural policies and developments, including contributions to quarterly reports and analysis of specific issues; 4) contribution to EU Commission's (Spring, Autumn and Winter) forecasts.

At some stage, the candidate may be expected to assume the role of a desk officer for a particular country covered by the unit.

The work implies occasional missions and close contacts/ coordination with internal and external stakeholders, in particular DG ELARG, EU delegation, the national authorities (mainly Ministries of finance and central bank) and International Financial Institutions (notably IMF and World Bank).

### Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory
  knowledge of another EU official language to the extent necessary for the performance of the duties.
   An SNE from a non-member country must produce evidence of a thorough knowledge of one
  Community language necessary for the performance of his duties.

#### b) Selection criteria

- diploma: Master (or equivalent degree) in economics
- professional experience: Proven experience in macro-economic analysis and policy
- language(s) necessary for the performance of duties: the working language is English

### 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

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### 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil\_service/job/sne/index\_en.htm">http://ec.europa.eu/civil\_service/job/sne/index\_en.htm</a>.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

## 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

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### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Economic and Financial Affairs (ECFIN)
Directorate: F-Economies of the Member States I

Unit: 2-Greece

Head of Unit: Gabriele GIUDICE Telephone: +32 2 29 63654

Number of available post:

Category Administrator (AD)
Suggested taking up duty:

Administrator (AD)
4th quarter 2014<sup>1</sup>

Suggested initial duration:
Place of secondment:
Specificities:

2 year(s)<sup>1</sup>
Brussels
None

### 1 Nature of the tasks:

DG ECFIN looks for an SNE to join the unit monitoring the Greek economic adjustment programme. The tasks of the seconded national expert will involve policy analysis and development with continuous interaction with the Greek authorities, the IMF and the ECB staff, as well as with the several Commission departments in relation to the several areas of the Greek economic adjustment programme, particularly on fiscal consolidation and fiscal-institutional reforms. The SNE will be fully integrated into the unit of economists based in Brussels (unit ECFIN-F-2), reporting to the 'mission chief' (a Director, also based in Brussels).

### 2 Main qualifications:

### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year with your current employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

#### b) Selection criteria

- diploma: university degree in economics, with higher degree or doctorate an advantage.

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

- professional experience: The successful candidate should have a sound background in economic analysis, and considerable experience in his/her own country administration in at least one of the following areas: fiscal policy analysis, fiscal-institutional reforms, macroeconomic forecasting, or structural reforms. Preference will be given for knowledge and experience of fiscal consolidation and fiscal-institutional reforms.
- language(s) necessary for the performance of duties: The seconded national expert must have knowledge of two Community languages. The working language is English. Knowledge of Greek is an asset, but is not indispensable.

## 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

### 4 Conditions of the secondment

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## 5 Processing of personal data

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### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Enlargement

Directorate: D, Unit: D3

Head of Unit: Morten Jung
Telephone: +32 2 29 919 99

Number of available post: 1

Category
Suggested taking up duty:

Administrator (AD)

4<sup>th</sup> quarter 2014<sup>1</sup>

Suggested initial duration:
Place of secondment:

2 year(s)<sup>1</sup>
Brussels

### 1 Nature of the tasks:

The expert will be required to work within the Unit ELARG D/3; Regional Programmes. His/her tasks will be mainly related to the implementation of the Western Balkans Investment Framework and of the Regional Programmes under the IPA multi-beneficiary programme in the IPA region.

### 2 Main qualifications:

## a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

## b) Selection criteria

- diploma: University degree, (qualifications in economics, finance or political science would be an advantage);
- professional experience: extensive working experience in external cooperation of 6 or more years, of which 4 years in the field of economic and development cooperation and coordination with International Financial Institutions in the Western Balkans;
- Experience in the area of EU external policy, financial instruments and regional blending mechanisms;

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

- Experience in other fields of cooperation such as: Neighbourhood Policy and Development Cooperation Policy would be an advantage;
- Very good knowledge of relevant EU Development and Accession policies and procedures;
- language(s) necessary for the performance of duties: The main working language will be English. Knowledge of French or another Community language will be an asset.

## 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage.

Candidates will be informed of the follow-up of their application by the unit concerned.

### 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil\_service/job/sne/index\_en.htm">http://ec.europa.eu/civil\_service/job/sne/index\_en.htm</a>.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor <a href="mailto:edgs@edgs.europa.eu">edgs@edgs.europa.eu</a>.

To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on <a href="http://ec.europa.eu/dgs/personnel">http://ec.europa.eu/dgs/personnel</a> administration/security en.htm.

Information on data protection for candidates to a JRC post is available on: http://ec.europa.eu/dgs/jrc/index.cfm?id=6270.



# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

	Directorate general: Directorate: Unit: Head of Unit: Telephone:  Number of available post: Category Suggested taking up duty: Suggested initial duration: Place of secondment: Specificities:	Employment, Social Affairs and Inclusion Employment and Social Legislation, Social Dialogue Health, Safety and Hygiene at Work M.T. Moitinho De Almeida +352 4301 34831  1 Administrator (AD)  14th quarter 2014 2/4 year(s) Luxembourg X None /  COST-FREE This vacancy notice is also open to the following third countries: the following intergovernmental organisations:		
	1 Nature of the tasks:			
Under the overall supervision of DG EMPL B3, (s)he will contribute to the work of DG EMPL as regards the interface between EU occupational safety and health policy and the worker protection requirements of REACH.				
The tasks will include:				
Ensuring coherence, and where possible synergies, between the application of EU OSH and REACH				
		elopment of DG EMPL position on all aspects of the OSH/REACH		
	interface via discussions with colleagues and within the Working Party on Chemicals, SLIC CHEMEX and SCOEL.			
To contribute to meetings with the lead DGs for REACH (ENTR & ENV) and with ECHA (RAC, SEAC and other fora as appropriate).				
Proposing solutions to policy interface issues including substance prioritisation for evaluation by SCOEL				
and to contribute to the management of policy files on a range of specific priority chemicals, in particular where substances will be subject to Authorisation or Restriction under REACH.				
	To contribute to meetings and workshops with external stakeholders on REACH specific issues.			
	To prepare policy and discussion documents under the guidance of a permanent member of staff and to further develop existing DG EMPL guidance on the interface between OSH and REACH.			
Regular missions to both Brussels and Helsinki are anticipated.				
١				

# 2 Main qualifications:

An ability to work in English is a requirement of this post.

 $<sup>^{\</sup>rm 1}$  These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

### b) Selection criteria

- diploma: scientific or technical background (University level) with specific qualifications/knowledge in chemicals/chemistry
- professional experience: Scientific knowledge and experience of the evaluation of chemicals and their effects on worker's health and of approaches to derive Occupational Exposure Limits (OELs).

Good knowledge of the legislation on Occupational Safety and Health and on OELs. Ability to analyse scientific and technical issues.

Organisational and communication skills to prepare and follow up SCOEL meetings. Experience in working with computer tools.

- language(s) necessary for the performance of duties:

Main working language is English.

Knowledge of French and any other EU language is an asset.

## 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only</u> to the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

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### 4 Conditions of the secondment

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The SNE will remain employed and remunerated by his/her employer during the secondment. He/she

will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

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If any document is inexact, incomplete or missing, the secondment may be cancelled.

## 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

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Information on data protection for candidates to a JRC post is available on: <a href="http://ec.europa.eu/dgs/jrc/index.cfm?id=6270">http://ec.europa.eu/dgs/jrc/index.cfm?id=6270</a>.



### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: ENER-Energy **Directorate:** D - Nuclear Safety and Fuel Cycle Unit: **D3 - Radiation Protection Head of Unit:** I. Alehno +352 4301 36738 **Telephone:** Number of available post: Category Administrator (AD) 4th Quarter 20141 Suggested taking up duty: **Suggested initial duration:**  $1 \text{ year(s)}^1$ Place of secondment: Luxembourg **Specificities: None (or COST-FREE)** This vacancy notice is open to: European Union Member States' candidates only the following third countries: the following intergovernmental organisations:

## 1 Nature of the tasks:

Under the supervision of the head of sector "Basic Safety Standards ", the main tasks are:

 Contribution to the work of the Radiation Protection Unit related to the transposition and implementation of the new Basic Safety Standards (BSS) Directive (Council Directive 2013/59/EURATOM), in particular in the following topical areas: medical applications, graded approach to regulatory control, emergency preparedness and response, non-medical imaging as well as education and training.

More precisely these tasks will include:

- Contribution to the evaluation of the Member States' strategies and plans for the transposition of the new BSS in each of the identified topical area.
- Contribution to the identification of key issues and good practices in the transposition of the new BSS Directive into Member State's national legislation.
- Contribution to the establishment of guidance documents to be endorsed by the Group of Experts under Article 31 of the Euratom Treaty.

<sup>&</sup>lt;sup>1</sup> These mentions are provided on an indicative basis only (Art.4 of the SNE Decision).

### 2 Main qualifications:

### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year, that means having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

#### b) Selection criteria

- diploma:

University degree in physics or medical physics or medicine.

- professional experience:

Scientific background with experience in radiation protection and, in particular, medical, regulatory control, emergency procedures, education and training and non medical imaging; transposition in national law and implementation of European legislation, in particular in the area of Radiation Protection; experience in drafting reports.

- language(s) necessary for the performance of duties:

An excellent knowledge of one of the working languages (FR/EN/DE) is required as well as satisfactory knowledge of at least one other main working language of the Commission.

#### 3 Submission of applications and selection procedure

application according format Candidates should send their the **Europass** (http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae) only to the Permanent Representation to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

**Candidates are required not to add other documents** (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

## 4 Conditions of the secondment

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Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

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Information on data protection for candidates to a JRC post is available on <a href="http://ec.europa.eu/dgs/jrc/index.cfm?id=6270">http://ec.europa.eu/dgs/jrc/index.cfm?id=6270</a>



# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: ESTAT

Directorate: E 'Sectoral and regional statistics' Unit: E1 – Agriculture and fisheries

Head of Unit:

Telephone:

Category:

Mr Marcel ERNENS
Tel. +352 4301 34115
Administrator (AD)

Number of available post: 1

Suggested taking up duty:
Suggested initial duration:
Place of secondment:

I quarter 2015<sup>1</sup>
2 year(s)<sup>1</sup>
Luxembourg

Specificities: This vacancy notice is opened to all Member States' candidates.

Deadline for applications: 25.09.2014

#### 1 Nature of the tasks:

Within the framework of the system of detachment set up between the European Commission and the Member States, Estat Unit E1 "Agricultural and Fisheries Statistics" is looking for an official to carry out administrative tasks for the supervision and development of data collection, data management and validation for agricultural and fisheries statistics.

He or she will follow up a number of critical projects, launched in the last few years, like the implementation of SDMX-ML format, the creation of data structure definitions (DSDs), the management of the Electronic Data files Administration and Management Information System (eDAMIS Web Forms system), the improvement of eDAMIS data collection system in general, the re-engineering of the new MDT production system as well as the harmonisation of code lists, in line with the principles of SDMX-ML standard. The production unit – in cooperation with the IT units – aims to develop a harmonized and forward data processing strategy for the domains of responsibility. Common solutions for data handling have to be sought, followed-up and controlled, by taking into account of needs of the different agricultural and fishery domains and reconciling national, international and EU approaches.

# 2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year with your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;

<sup>&</sup>lt;sup>1</sup> These mentions are provided on an indicative basis only (Art.4 of the SNE Decision).

• Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

#### b) Selection criteria

The post requires a good knowledge of data management, in particular of web based data collections, SDMX-ML and MDT and possibly some relevant professional experience with setting up production databases. A deep understanding – from a methodological as well as from a conceptual and technical point of view – of the different agricultural and fishery domains (Animals, Crops, Prices, Economic accounts for agriculture, agricultural environmental indicators, catch, landings and aquaculture) and the Common Agricultural and Fisheries Policies is requested as well as the familiarity with project management. A high level of discipline and autonomy in carrying out the duties, good communications skills and a team spirit are also necessary.

- language(s) necessary for the performance of duties: English essential, knowledge of French and German is an asset

#### 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass** (http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae) only to the Representation to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

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# 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil-service/job/sne/index">http://ec.europa.eu/civil-service/job/sne/index</a> en.htm.

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Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

# 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free

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Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts). If any document is inexact, incomplete or missing, the secondment may be cancelled.

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# SECONDED NATIONAL EXPERT TO THE EUROPEAN COMMISSION

Directorate general: Eurostat

Directorate:
Unit:
Task Force on Big Data
Head of Unit:
Michail Skaliotis
+(352) 4301-32011

Number of available post:

Category: Administrator (AD)
Suggested taking up duty: 1st quarter 2015<sup>1</sup>

Suggested initial duration: 2 years<sup>1</sup>
Place of secondment: Luxembourg

Specificities: None

#### 1 Nature of the tasks:

#### Who we are:

The Task Force on Big Data (TF-BD) is a small team of highly motivated colleagues, established on 1st January 2014 under the responsibility of the Deputy Director General of Eurostat. The mission of the Task Force is to lead and co-ordinate developments within the ESS (European Statistical System) and the Commission with regard to maximising the potential of Big Data for Official Statistics and evidence-based policy making. The mission will be realised through a number of concrete operational objectives, activities and projects in partnership with NSIs, other Commission DGs, international bodies and research institutions. In particular, the overarching and immediate objective for the TF is to develop an ESS Big Data strategy, accompanied by an action plan and roadmap, along the lines of the 'Scheveningen Memorandum' which was adopted by the ESSC (European Statistical System Committee) on 27 September

Amongst the several sources of Big Data which are potentially attractive for official statistics we are currently considering various initiatives related [but not limited] to web searches, mobile phone data, web scraping, scanner data and sensor data.

#### Main areas of responsibility:

The Task Force on BigData is looking for a National Expert on Secondment who can contribute to the fulfilment of the overall objectives and the implementation of the TF's work programme, in particular:

- Contribute to the definition of ESS policies and programmes with regard to the use of Big Data for official statistics.
- Participate in programming, formulating and implementing training courses for European statisticians on the new skills needed to deal with Big Data sources.
- Contribute to the introduction of new measures of quality and accuracy to assess in the ESS statistical figures obtained from Big Data sources.
- Interface with other DGs, Member States, international organisations and other stakeholders on issues related to Big Data uses.

<sup>&</sup>lt;sup>1</sup> These mentions are provided on an indicative basis only (Art.4 of the SNE Decision).

- Participate in research projects aimiming at assessing the possibility of producing official statistics in specific fields from particular Big Data sources.

#### 2 Main qualifications:

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year with your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
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#### b) Selection criteria

#### - Diploma:

The successful candidate should have a University degree in a quantitative discipline, preferably in statistics, mathematics, or data mining, and/or information technologies. A master's or doctoral degree in any of these or related areas would be an asset.

#### - Professional experience:

- The candidate should have proven experience in methodological issues related to the production of
  official statistics.
- He/she should also have worked in any of the areas related to data science: computational statistics, data mining, data visualization, pattern recognition, machine learning, predictive analysis...
- The candidate should have experience in working with parallel and distributed IT environments appropriate for large-scale data: Map-Reduce, Hadoop, Pig, Hive,... and/or statistical and data mining software: SAS, WEKA, Python ...
- He/she should be able to work independently as well as to collaborate in a team, with a high level of responsibility and motivation.

# - Language(s) necessary for the performance of duties:

Very good knowledge of English is necessary and knowledge of further community languages would be an asset.

# 3 Submission of applications and selection procedure

Candidates should send their application according to the Europass CV format (<a href="http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae">http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae</a>) only to the Permanent Representation to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

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#### 4 | Conditions of the secondment

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#### 5 Processing of personal data

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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Internal Market and Services

Directorate: G – Financial markets

Unit: 1 – Analysis of financial market issues

Head of Unit: Miguel DE LA MANO

Telephone: +32 2 29 65926

Number of available post:

Suggested taking up duty: 4th quarter 2014<sup>1</sup>

Suggested initial duration: 2 years<sup>1</sup>
Place of secondment: Bruxelles
Specificities: None

This vacancy notice is opened to all Member States' candidates

#### 1 Nature of the tasks:

Unit MARKT G1 consists of highly qualified and experienced economists and financial analysts.

The unit has a cross-sectional function within the Financial Services in Direction General MARKET. It provides economic analysis of financial markets and contributes with prospective work for policy development. Specifically, it offers analytical reports and views to the senior management on long-term trends, as well as on financial markets' specific topics and up-coming challenges for policy makers. To that end, the unit maintains permanent and regular contacts with think-tanks, research networks and economic analysis departments both in the public as well as in the private institutions.

Together with other team members, the candidate will provide critical economic insight to issues related to the financial markets regulation, legislative initiatives, advocacy, public policy debates and cooperate with national and supranational regulatory agencies. This may require contacts and missions to Member states and outside the EU

# 2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as

<sup>&</sup>lt;sup>1</sup> These mentions are provided on an indicative basis only (Art.4 of the SNE Decision).

described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;

• Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

# b) Selection criteria

- diploma:

Holding a postgraduate qualification in economics or a related discipline such as finance.

Holding a Ph. D. degree would not be a requirement but it would certainly be an advantage

- professional experience:

Candidates are expected to demonstrate solid knowledge in micro and/or macroeconomics, as well as expertise in financial markets, financial institutions, and/or monetary policy.

He/she should have strong analytical skills and an inquiry mind-set, being eager to develop a thorough understanding of any market failure that may require regulatory intervention, relating the problem to the relevant economic theory, and then supporting the analysis with solid and persuasive empirical evidence.

- language(s) necessary for the performance of duties: English

#### 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<a href="http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae">http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae</a>) only to the Permanent Representation to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

# 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil-service/job/sne/index">http://ec.europa.eu/civil-service/job/sne/index</a> en.htm.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

# 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with

regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts). If any document is inexact, incomplete or missing, the secondment may be cancelled.

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.

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Information on data protection for candidates to a JRC post is available on: <a href="http://ec.europa.eu/dgs/jrc/index.cfm?id=6270">http://ec.europa.eu/dgs/jrc/index.cfm?id=6270</a>



# SECONDED NATIONAL EXPERT TO THE EUROPEAN COMMISSION

Directorate general: Internal Market and Services

Directorate: Financial Services Policy and Financial Markets

Unit: Financial Markets Infrastructure

Head of Unit: Patrick Pearson +32 2 295.57.58

Number of available post:

Category Administrator (AD)

Suggested taking up duty:
Suggested initial duration:

3<sup>rd</sup> quarter 2014<sup>1</sup>
2 year(s)<sup>1</sup>

Place of secondment: Brussels Specificities: None

#### 1 Nature of the tasks:

The main task is to contribute to the development of the EU post-trade policy, in particular in relation to derivatives and CCPs.

The candidate would be expected to be able to provide analysis to support policy advice, contribute to the preparation of any relevant legislative measures as well as to provide input into ex-ante and ex-post evaluation of EU actions.

The candidate is also expected to be able to inform and explain the activities of the unit related to post-trading to intermediaries, infrastructures and competent authorities

#### 2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment:
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

- b) Selection criteria
- diploma:

Candidates should ideally have an educational background in law, economics or financial services.

- professional experience:

The ideal candidate should have a good operational knowledge of securities post-trading markets as well as the legislative context in which they operate.

The preferred candidate will be dynamic and able to work as part of a team. They should also be able to communicate complex issues in a clear manner.

- language(s) necessary for the performance of duties:

Working language is English (including legal drafting). A good knowledge of French and/or German would be a plus.

#### 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the <u>Permanent Representation / Diplomatic Mission to the EU of their country</u>, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

#### 4 Conditions of the secondment

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Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

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#### 5 Processing of personal data

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Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor <a href="mailto:edgs@edgs.europa.eu">edgs@edgs.europa.eu</a>.

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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

l	Directorate general:	MOVE: Mobility and Transport
I	Directorate:	MOVE B: European mobility network
l	Unit:	MOVE B.2: Single European rail area
l	Head of Unit:	Ms Sian Prout
l	Telephone:	+32 2 29 68240
l		
l	Number of available post:	1
l	Category	Administrator (AD)
l	Suggested taking up duty:	4th quarter 2014 <sup>1</sup>
l	Suggested initial duration:	1 year <sup>1</sup>
l	Place of secondment:	Brussels
l	Specificities:	<b>☒</b> None / ☐ COST-FREE
l		This vacancy notice is also open to
l		☐ the following third countries:
l		☐ the following intergovernmental organisations:
ı		

#### 1 Nature of the tasks:

The Directorate-General for Mobility and Transport (DG MOVE) is responsible for developing and implementing European policies in the transport field, including the achievement of an internal market in rail transport.

Within DG MOVE, Directorate B is in charge of the "European Mobility Network, including Trans-European transport networks, rail transport, ports and inland waterway transport". Unit B2 is responsible for rail transport policy, with a view to achieving a Single European Rail Area. The core tasks of the unit are:

- Policy development for enhancing safety and inter-operability in rail transport, including supervision of the activities of the European Rail Agency (ERA);
- Negotiating a new legislative package ("4th rail package") in respect of opening up of domestic rail markets for passengers, governance and enhancement of the role of ERA;
- $\bullet$  Monitoring of the application of existing EU legislation with regard to the first three railway "packages" and Directive 2012/34/EC.

According to the recent Commission staff survey, DG MOVE is among the top DGs in the Commission in terms of staff satisfaction.

DG MOVE B2 is looking for a dynamic, highly-motivated and experienced Seconded National Expert (SNE)

The main tasks involved in this role will be:

- Follow-up of the 4<sup>th</sup> package market pillar in Council and EP
- Follow-up of transposition of Directive 2012/34/EC by Member States
- Support to PRIME activities (platform of infrastructure managers)
- Support to the activities of the Network of national regulatory bodies
- Support to the activities of SERAC (single European rail area committee) and adoption of Directive 2012/34/EC implementing acts

These mentions are provided on an indicative basis only (Art.4 of the SNE Decision).

# 2 Main qualifications:

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD:
- Seniority: at least one year with your current employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

#### b) Selection criteria

#### - Academic qualifications :

University degree preferably in Law, Economics, Business Management, Finance or other appropriate qualification.

#### - Professional experience:

We welcome a dynamic and open-minded colleague with very good communication, presentation and drafting skills and a good sense of initiative. The candidate should be able to work in a proactive and autonomous way. Proven experience in the field of policy formulation is mandatory.

Our preferred candidate combines a sound knowledge of EU transport policy issues and railway policies in particular, supported by an adequate professional expertise.

Working experience in coordination functions would be an asset for this position. Diplomatic skills are a must.

- language(s) necessary for the performance of duties:

The candidate must have excellent knowledge and drafting skills in English and have a good knowledge of at least two other EU languages. German and French would be an asset for this position.

# 3 Submission of applications and selection procedure

Candidates should send their application according to the Europass CV format (<a href="http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae">http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae</a>) only to the Permanent Representation to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

# 4 Conditions of the secondment

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During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest

obligations, as provided for in Art. 6 and 7 of the SNE Decision.

# 5 Processing of personal data

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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: MOVE: "Mobility and Transport" **Directorate:** D: Logistics, Maritime & Land Transport and Unit: **Passenger Rights** 4: Passenger rights **Head of Unit:** Jean-Louis COLSON **Telephone:** +32 2 29 60995 Number of available post: Category Administrator (AD) Suggested taking up duty: 4<sup>th</sup> quarter 2014<sup>1</sup> **Suggested initial duration:** 1 year<sup>1</sup> (renewable) Place of secondment: Brussels **Specificities: X** None / □ COST-FREE This vacancy notice is also open to the following third countries: Iceland, Norway, Switzerland the following intergovernmental organisations:

#### 1 Nature of the tasks:

The SNE will actively collaborate in the tasks of the unit which are to conceive, develop, prepare, implement and monitor policies and related activities in the field of passenger rights policy in all modes of transport, air, rail, waterborne and bus and coach transport, intermodality and policy communication issues. Main tasks will be to:

- Contribute to the conception of policy and legislative proposals and communications in the above-mentioned fields.
- Draft briefings, background papers, replies to correspondence and parliamentary questions, petitions, requests from the Ombudsman, contributions to inter-service consultations.
- Assist with complaints; verify compliance with EU law and derived regulations and the transposition of EU law into MS legislation. Manage the work of expert groups.
- Participate and contribute to policy communication activities.

# 2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

 Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;

<sup>&</sup>lt;sup>1</sup> These mentions are provided on an indicative basis only (Art.4 of the SNE Decision).

- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties.
   An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

# b) Selection criteria diploma:

A University degree in law or economics or transport policy would be an advantage

#### professional experience:

- experience or qualification in passenger rights or in transport or consumer protection policy would be an advantage;
- experience in policy development, drafting of policy documents and policy implementation;
- experience in coordination and organisation of stakeholder meetings or workshop would be an asset;
- proven interest in the policy area covered;
- preference will be given to a dynamic and highly motivated candidate with strong analytical capabilities, drafting and communication skills, good judgment and ability to work in teams.

#### language(s) necessary for the performance of duties:

The SNE must have a very good knowledge of English, knowledge of Russian would be an asset.

# 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

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#### 4 Conditions of the secondment

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The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

#### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor <a href="mailto:edgs@edgs.europa.eu">edgs@edgs.europa.eu</a>.

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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Research and Innovation

**Directorate: F.2** Unit:

**Head of Unit: Barend Verachtert Telephone:** +32 2 29 55311

Number of available post:

Category

Administrator (AD) Suggested taking up duty: 4 quarter 2014<sup>1</sup>

**Suggested initial duration:** 1 year Place of secondment: Bruxelles **Specificities:** × None

This vacancy notice is also open to:

**Missions of EFTA countries** 

#### Nature of the tasks:

To assist in the identification, design, and follow-up of a set of research and innovation policy projects in the area of Bio-based industries and the Bioeconomy, especially in the context of Bio-based products; to draft and contribute to framing policy and project concepts, to the technical orientation and to the development of relevant research programmes or policies; to assist in coordination activities and networking aspects of the programme and its projects; to contribute to the communication activities of the Unit about the programme activities.

# Main qualifications:

# a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment:
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.
- b) Selection criteria

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

Good understanding of European research and innovation policies.

Ability to conceptualise problems, identify and implement solutions.

Capacity to analyse and structure information.

Ability to work in a pro-active and autonomous way.

- language(s) necessary for the performance of duties:

The Seconded National Expert must have a good knowledge of at least two Community languages. For the execution of her/his duties, fluency in English, including drafting skills, is essential.

# 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the <u>Permanent Representation / Diplomatic Mission to the EU of their country</u>, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

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#### 4 Conditions of the secondment

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During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

# 5 Processing of personal data

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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Research and Innovation

**Directorate:** G - Energy I Init• G1 - Strategy

**Head of Unit: Gwennaël JOLIFF-BOTREL** 

+32 2 29 65774 **Telephone:** 

Number of available post:

Category

Administrator (AD) 4<sup>th</sup> quarter 2014<sup>1</sup> Suggested taking up duty: **Suggested initial duration:** 1 year<sup>1</sup>

Place of secondment: Brussels **Specificities:** None

This vacancy notice is open to:

**European Union Member States' candidates** X the following third countries: EFTA countries

X the following intergovernmental organisations: IEA (International

**Energy Agency) OECD.** 

# Nature of the tasks:

Contribute to the formulation of DG Research and Innovation Policy for the area of "Energy", with the development of relevant action lines and policies. In particular, contribute to the implementation of the European Strategic Energy Technology Plan (SET Plan) through:

- i. Support to the development and implementation of the SET Plan Integrated Roadmap and Action Plan as described in the Communication on Energy Technologies and Innovation – COM(2013) 253;
- ii. Preparation of analysis and discussion papers on issues of relevance to the Member States' Steering Group, assisting in the preparation of meetings and in the follow-up activities;
- iii. Coordinate effectively with other services of the Commission involved in implementing the SET Plan and energy research and innovation policy, in particular DG ENER and JRC, as well as other relevant EU policies, in particular the Cohesion Policy.
- Conduct conceptual reflections and participate in elaborating programmes, strategic documents, international cooperation and new approaches in the area of Energy research and innovation, in particular regarding non-nuclear energy and energy system integration.
- Follow up of international developments, the political economic and/or social situation at EU and Member States (MS) level, aspects, trends and / or developments in the area of Energy, in particular non-nuclear energy and energy system integration.

<sup>&</sup>lt;sup>1</sup> These mentions are provided on an indicative basis only (Art.4 of the SNE Decision).

- Analyse and / or assess relevant data and information at MS, EU and International level in order to develop, support, implement and / or monitor policy-making, European strategies, negotiations and / or management and planning decisions.
- Proven ability to draft policy documents.

# 2 Main qualifications:

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties.
   An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.
- b) Selection criteria
- diploma:

University level education of at least 4 years in the field of science engineering and/or economics and/or politics

- professional experience:

Job-Related experience of at least 3 years

- language(s) necessary for the performance of duties:

#### English

• Understanding: Very Good

Speaking: GoodReading: Very GoodWriting: Good

# French

Understanding: GoodSpeaking: GoodReading: GoodWriting: Basic

# 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<a href="http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae">http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae</a>) only to the Permanent Representation to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.

Candidates are required not to add other documents (such as copy of passport, copy of degrees or

certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

# 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil\_service/job/sne/index\_en.htm">http://ec.europa.eu/civil\_service/job/sne/index\_en.htm</a>.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

#### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts). If any document is inexact, incomplete or missing, the secondment may be cancelled.

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.

To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on <a href="http://ec.europa.eu/dgs/personnel">http://ec.europa.eu/dgs/personnel</a> administration/security en.htm

Information on data protection for candidates to a JRC post is available on: <a href="http://ec.europa.eu/dgs/jrc/index.cfm?id=6270">http://ec.europa.eu/dgs/jrc/index.cfm?id=6270</a>



# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Health and Consumers (DG SANCO) **Directorate:** Consumer Directorate (Directorate B) I Init• Financial services and Redress Unit (Unit B4) **Head of Unit: Olivier Micol Telephone:** +32 2 298 .14.17 Number of available post: Category Administrator (AD) Suggested taking up duty: 3rd quarter 2014<sup>1</sup> **Suggested initial duration:**  $2 \text{ vear(s)}^1$ Place of secondment: Bruxelles **Specificities:** X None / □ COST-FREE This vacancy notice is also open to the following third countries: EFTA coutries the following intergovernmental organisations:

#### 1 Nature of the tasks:

The work of the unit covers two main areas:

- Policy making in the area of financial services: besides being directly in charge of
  legislation such as the Consumer Credit Directive and the new Directive on Payment
  accounts, a very substantial part of the unit's work is to ensure that consumer interest is
  properly addressed across the board in Commission's financial services initiatives
  (pensions, investment, etc.).
- Consumer redress as defined in the Directive on Alternative Dispute Resolution (ADR), the Regulation on Online Dispute Resolution (ODR), the Injunctions Directive and the Communication and Recommendation on Collective Redress.

The successful candidate will work in the legal and technical team dealing with financial services. Depending on his/her background, and in line with the priorities to be defined by the future Consumer Commissioner, he/she will concentrate on one or two specific files while acting as a back-up on others.

# 2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

• Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

groups AD;

- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

#### b) Selection criteria

- diploma:

Academic background in economy or law, ideally with a focus on financial services.

- professional experience:

Professional experience with policy making in the area of national / European consumer protection regarding financial services.

- language(s) necessary for the performance of duties:

The successful candidate should be fluent in English both in writing and orally. Having a basic knowledge of French would be an asset.

#### 3

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

# 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil-service/job/sne/index">http://ec.europa.eu/civil-service/job/sne/index</a> en.htm.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

# 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free

movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.

To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on <a href="http://ec.europa.eu/dgs/personnel\_administration/security\_en.htm">http://ec.europa.eu/dgs/personnel\_administration/security\_en.htm</a>. Information on data protection for candidates to a JRC post is available on <a href="http://ec.europa.eu/dgs/jrc/index.cfm?id=6270">http://ec.europa.eu/dgs/jrc/index.cfm?id=6270</a>.



# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general:	SANCO
Directorate:	G
Unit:	G7 - Bilateral International Relations
Head of Unit:	Lorenzo Terzi
Telephone:	+32 2 29 68555
Number of available post:	1
Category	Administrator (AD)
Suggested taking up duty:	3 <sup>rd</sup> quarter 2014 <sup>1</sup>
Suggested initial duration:	2 year(s) <sup>1</sup>
Place of secondment:	Bruxelles/Luxembourg/Other
Specificities:	× None / □ COST-FREE
-	This vacancy notice is also open to
	☐ the following third countries:
	☐ the following intergovernmental organisations:

#### 1 Nature of the tasks:

DG SANCO Unit G7 is responsible for the bilateral international relations in the sanitary and phytosanitary area (SPS). One of the key tasks of the Unit is the negotiation of the SPS chapters of a number of free trade agreements (FTAs).

The Unit is looking for a detached national expert with phytosanitary background and with experience in international negotiations in the area, whose primary task will be to support the Head of Unit in the coordination of the Union position on the plant health component of the SPS chapters of the FTAs in negotiation.

The expert would be expected to work on the following areas:

- draft or contribute to drafting the relevant provisions (plant health) of the SPS Chapters of the FTAs in negotiation.
- represent the Commission in working parties and committees.
- defend the EU position in the international negotiations.
- hold regular meetings with Member States and stakeholders to review progress, pass information and spread best practice.

The END will be required to liaise regularly with experts and policy makers within the Member States, including through the Standing Committee on Plant Health (SCPH).

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

#### 2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment:
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory
  knowledge of another EU official language to the extent necessary for the performance of the duties.
   An SNE from a non-member country must produce evidence of a thorough knowledge of one
  Community language necessary for the performance of his duties.
- b) Selection criteria
- diploma: academic background in agronomy, plant health or equivalent. Good knowledge of the EU plant health legislation.
- professional experience: experience in international relations and negotiation in the plant health domain and in the framework of the International Plant Protection Convention.
- language(s) necessary for the performance of the duties: due to the nature of the tasks an excellent English command (both in written and in oral) is required.

3

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

# 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil\_service/job/sne/index\_en.htm">http://ec.europa.eu/civil\_service/job/sne/index\_en.htm</a>.

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Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

#### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Legal Service

Team: Competition and Mergers (COMP Team)

Head of Unit Human Resources a.i.: William O'LEARY

Telephone: +32 2 296 22 11

Number of available post:

Category
Suggested taking up duty:
Suggested initial duration:

Administrator (AD)
First quarter 2015<sup>1</sup>
Two year(s)<sup>1</sup>

Place of secondment: Brussels

#### 1 Nature of the tasks:

The Legal Service Competition and Mergers team (COMP Team) provides in-house legal assistance to the European Commission and to its departments in the field of Competition and Mergers. It also represents the Commission in cases introduced before the Community Courts in this area of law. When appropriate, it also interacts with the Member States in the European Competition Network.

The Seconded National Expert (SNE) will be requested to assist the COMP Team in all these activities.

# 2 Main qualifications:

# a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment:
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

#### b) Selection criteria

- have a law degree (minimum MA)
- possess good drafting and communication skills
- have a good knowledge of the role and the working of the Commission, as well as of the decision making procedures set by the Treaties
- have professional experience in the fields dealt with by the COMP-team is necessary
- language(s) necessary for the performance of duties:

An excellent knowledge of English and French is required and a very good knowledge of Greek would be an advantage.

# 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

# 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil-service/job/sne/index-en.htm">http://ec.europa.eu/civil-service/job/sne/index-en.htm</a>.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

# 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor <a href="mailto:edgs@edgs.europa.eu">edgs@edgs.europa.eu</a>.

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# NOTICE OF VACANCY SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: TAXATION AND CUSTOMS UNION (DG TAXUD)

Directorate: R (Resources)

Unit: 4 (Taxation Systems & IT Compliance)

Head of Unit: Theodoros Vassiliadis

Telephone: +32 2 2961739

Number of available post: 1

Category

Suggested taking up duty: Suggested initial duration:

Place of secondment: Specificities:

Administrator (AD) 1 quarter 2015<sup>1</sup>

2 year(s)<sup>1</sup>
Bruxelles
None

This vacancy notice is open to European Union Member States'

candidates only

# 1 Nature of the tasks:

The responsibilities of the SNE will include the following:

- day-to-day planning, management, control and reporting of the work, change and problem management (ITIL), and review of project deliverables;
- co-ordination with contractors, holding regular planning and progress meetings, ensuring contractual follow-up and review of contractor deliverables;
- support to the drafting of project documentation, reviewing or commenting documentation produced by other parties (contractors, other units) and participation in internal and external meetings of the project; this includes but is not limited to business process modelling;
- support to the project leader in his mission of bringing the project to a satisfactory degree of progress for the user community within the allocated resource, timing, and organisational constraints;
- contributing to the maintenance of the strategic and technical plans of the project as a whole;
- provision of business and/or IT expertise in the field of excise related to EMCS (Excise Movement and Control System);
- provision of technical support to and cooperation with the National Administrations together with an
  official:
- management of the interface with the CCN/CSI or other relevant IT projects;
- contributing to the evaluation of the FISCALIS programme;
- managing the documentation (baseline, publication, Web site);
- contributing to the elaboration of Terms of Reference and documentation for Calls for Tender.

Due to the nature of the tasks to be undertaken, the SNE may be required to travel to the National Administrations, together with an official.

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

#### 2 Main qualifications:

#### a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD:
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment:
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

#### b) Selection criteria

- diploma:
  - University degree, or
  - Higher education and five years of relevant experience.
- Professional qualifications (should include at least 3 of the following):
- concrete experience in Information Technology preferably in a Customs, Taxation or Excise Administration;
- experience in EMCS programme/project/operation management is an asset;
- experience in consultation in Excise Administrations is an asset;
- experience in the management of IT projects, IT architecture, management of IT services (preferably ITIL-based);
- practical experience in the life-cycle of system specification, development, deployment and operation;
- knowledge of business process modelling using BPMN is an asset;
- experience in managing sub-contractors;
- experience in quality assurance and control.
- Other qualifications
- goal and team oriented, rapid self-starting, capability of negotiating and selling ideas, good interpersonal skills are highly desirable qualities;
- good organisation skills;
- capability of integration within an international/multi-cultural environment;
- language(s) necessary for the performance of duties:
- Fluency in English (spoken, written); knowledge of French (spoken, written) is an asset.

# 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

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#### 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil\_service/job/sne/index\_en.htm">http://ec.europa.eu/civil\_service/job/sne/index\_en.htm</a>.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

#### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

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# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general:	TRADE
Directorate:	E
Unit:	2
Head of Unit:	LUC DEVIGNE
Telephone:	+32 2 29 91873
Number of available post:	1
Category	Administrator (AD)
Suggested taking up duty:	3rd quarter 2014 <sup>1</sup>
Suggested initial duration:	$3 \text{ year(s)}^1$
Place of secondment:	Bruxelles
Specificities:	X None /  COST-FREE
	This vacancy notice is also open to
	☐ the following third countries:
	☐ the following intergovernmental organisations:

# 1 Nature of the tasks:

Job title: Policy Co-ordinator – countries of portfolio (Russia, CIS, Ukraine, Western Balkan, EFTA, EEA, Turkey and Central Asia)

# **Functions and duties:**

- Define Trade policy of countries of portfolio
- Co-ordinate and implement EU trade policy vis-a-vis countries of portfolio, including Eastern Neighbourhood Policy action plan
- Coordinate Deep and Comprehensive Free Trade Agreement implementation with Ukraine, Georgia and Moldova
- Follow-up and analyse, provide briefings on the economic and trade policies of the countries of portfolio

# 2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as

<sup>&</sup>lt;sup>1</sup> These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;

- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties.
   An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties. Working language: English, knowledge of French is an asset.
- b) Selection criteria
- diploma: university level
- professional experience: related to the job description (trade)
- language(s) necessary for the performance of duties: English (French is an asset)

#### 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to</u> the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** 

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

# 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <a href="http://ec.europa.eu/civil">http://ec.europa.eu/civil</a> service/job/sne/index en.htm.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

#### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data

by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor <a href="mailto:edps@edps.europa.eu">edps@edps.europa.eu</a>.

To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on <a href="http://ec.europa.eu/dgs/personnel administration/security en.htm">http://ec.europa.eu/dgs/personnel administration/security en.htm</a>. Information on data protection for candidates to a JRC post is available on <a href="http://ec.europa.eu/dgs/jrc/index.cfm?id=6270">http://ec.europa.eu/dgs/jrc/index.cfm?id=6270</a>.



# SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general:	TRADE
Directorate:	F
Unit:	1
Head of Unit:	Paolo Garzotti
Telephone:	+32 2 2959488
Number of available post:	1
Category	Administrator (AD)
Suggested taking up duty:	1 <sup>st</sup> quarter 2015 <sup>1</sup>
Suggested initial duration:	$2 \text{ year(s)}^1$
Place of secondment:	Bruxelles/ <del>Luxembourg/Other</del>
Specificities:	× None / □ COST-FREE
	This vacancy notice is also open to
	☐ the following third countries:
	☐ the following intergovernmental organisations:

# 1 Nature of the tasks:

The jobholder will be required to contribute on the basis of his/her specific technical knowledge and experience of the export credit sector to the general work of F1's export credit team, which comprises in particular:

- Assisting in preparing and maintaining the regular dialogue with the Member States in the Council Working Group on Export Credits (including the formulation of EU positions for the specialised OECD Working Groups and similar multilateral fora)
- Assisting in representing the EU in multilateral negotiations on the general OECD Arrangement on Officially Supported Export Credits and its various Sector Understandings/assisting in representing the EU in the technical fora preparing such formal negotiations
- Assisting in representing the EU in the International Working Group on Export Credits, a process aimed at agreeing on a new set of international rules applicable to OECD and non-OECD providers of export credits (such as China, Brazil and India)
- Assisting in ensuring coordination with other services inside DG TRADE and other Commission services/providing them were required with technical advice on export credit questions
- Assisting in internal and external communication tasks

# 2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

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- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory
  knowledge of another EU official language to the extent necessary for the performance of the duties.
   An SNE from a non-member country must produce evidence of a thorough knowledge of one
  Community language necessary for the performance of his duties.

#### b) Selection criteria

- diploma: University level education of at least 4 years, preferably in the fields of law, economics or business administration/At least 3 years of professional experience
- professional experience: At least 3 years of professional experience. Professional experience in and an excellent technical knowledge of the field of officially supported export credits is an essential requirement
- Computer skills: Word
- Further skills: Good drafting skills (job involves regular reporting), good capacity to communicate technical or specialised information
- language(s) necessary for the performance of duties: Excellent knowledge of English is essential, good knowledge of French would also be an important asset.

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